GENERAL ORDERS

NO. 7

}

HEADQUARTERS
DEPARTMENT OF THE ARMY
WASHINGTON, DC, *30 September 2003*

ESTABLISHMENT OF THE UNITED STATES ARMY
HUMAN RESOURCES COMMAND (HRC)

1. Effective 2 October 2003, the United States Army Human Resources Command (USA HRC) (UIC: W6EDAA) is established as a field operating agency (FOA) of the Office of the Deputy Chief of Staff, G–1, Headquarters, Department of the Army.

2. On 1 October 2003, Headquarters, United States Total Army Personnel Command (PERSCOM) (UIC: W3VSAA), Alexandria, VA, is inactivated.

a. The personnel and equipment currently assigned to Headquarters, United States Total Army Personnel Command are assigned to USA HRC (UIC: W6EDAA), Alexandria, VA.

b. All subordinate sub-elements of PERSCOM are realigned to the USA HRC and the UICs previously assigned to these sub-elements are redesignated in accordance with the approved Concept Plan of the Deputy Chief of Staff, G–1.

c. All proponency and authorities that currently reside with the PERSCOM commander are transferred to the HRC commander and may be further delegated.

3. On 1 October 2003, United States Army Reserve Personnel Command (UIC: W4M0AA), St. Louis, MO, is inactivated.

a. The personnel and equipment currently assigned to United States Army Reserve Personnel Command are assigned to USA HRC (UIC: W6EDAA).

b. All proponency and authorities that currently reside with the United States Army Reserve Personnel Command commander are transferred to the HRC commander and may be further delegated.

4. The USA HRC Headquarters (W6ED01) is stationed at 200 Stovall Street, Alexandria, VA 22332–0405, with the following operational elements and stations:

HRC—St. Louis (W6ED02), St. Louis, MO
Strength Management and Full-time Support Team (W6ED03), St. Louis, MO
Officer Personnel Mgmt Division—St. Louis (W6ED04), St. Louis, MO
Personnel Assistance Point (W6ED05), Fort Gordon, GA
Personnel Assistance Point (W6ED06), Fort Bliss, TX
Personnel Assistance Point (W6ED07), Fort Knox, KY
Personnel Assistance Point (W6ED08), Fort Benning, GA
Personnel Assistance Point (W6ED09), Fort Leonard Wood, MO
Personnel Assistance Point (W6ED10), Fort Sill, OK
Personnel Assistance Point (W6ED11), McCord Air Force Base, WA
Personnel Assistance Point (W6ED12), Charleston, SC

Personnel Assistance Point (W6ED13), Travis Air Force Base, CA
Personnel Assistance Point (W6ED14), Dover Air Force Base, DE
Army Research Institute (W6ED15), Alexandria, VA (which will be under the operational control of the Deputy Chief of Staff, G–1)
Research Unit and Scientific Coordination Office (W6ED16), Fort Monroe, VA
Research Unit and Scientific Coordination Office (W6ED17), Fort Bragg, NC
Research Unit and Scientific Coordination Office (W6ED18), Fort Leavenworth, KS
Research Unit and Scientific Coordination Office (W6ED19), Fort Benning, GA
Research Unit and Scientific Coordination Office (W6ED20), Fort Knox, KY
Research Unit and Scientific Coordination Office (W6ED21), Fort Rucker, AL
Research Unit and Scientific Coordination Office (W6ED22), Orlando, FL
Research Unit and Scientific Coordination Office (W6ED23), Boise, ID
The Adjutant General Directorate (W6ED24), Alexandria, VA
Personnel Actions and Services Directorate (W6ED25), St. Louis, MO
Management Support Directorate (W6ED26), St. Louis, MO
Casualty and Memorial Affairs Operations Center (W6ED27), Alexandria, VA
U.S. Army Joint Casualty and Memorial Affairs Operations—East, Personnel Effects Depot—East, and Escort Detachment—East (W6ED28), Aberdeen Proving Ground, MD
Central Identification Laboratory (W6ED29), Fort Shafter, HI
Enlisted Records Evaluation Center (EREC)(W6ED30), Indianapolis, IN
Physical Disability Agency (W6ED31), Walter Reed Army Medical Center, Washington, DC
U.S. Army Physical Evaluation Board (W6ED32), Walter Reed Army Medical Center, Washington, DC
U.S. Army Physical Evaluation Board (W6ED33), Fort Sam Houston, TX
U.S. Army Physical Evaluation Board (W6ED34), Fort Lewis, WA
The Institute of Heraldry (W6ED35), Fort Belvoir, VA
Records Management and Declassification Agency (W6ED36), Fort Belvoir, VA
Personnel Information Systems Directorate (W6ED37), Alexandria, VA
Chief Information Office—St. Louis (W6ED38), St. Louis, MO
Records Management Directorate (W6ED39), St. Louis, MO
Information Support Activity—St. Louis (W6ED40), St. Louis, MO
Information Support Activity, EREC (W6ED41), Indianapolis, IN
General Officer Management Office (W6ED42), Washington, DC (which will be under the operational control of the Chief of Staff of the Army)
Army Center for Substance Abuse Programs (W6ED43), Alexandria, VA
Special Review Board (W6ED44), Alexandria, VA
Manning the Force AA (W6ED45), Alexandria, VA
Decision Support Management Office (W6ED46), Washington, DC

5. The HRC commander is responsible for ensuring the full spectrum of human resources programs, services, and systems are executed to support the readiness and well-being of Army personnel worldwide.

6. The HRC will serve as the Deputy Chief of Staff, G–1's functional proponent for military personnel management (except for personnel of The Judge Advocate General and the Chaplain branch) and personnel systems. The HRC commander will command the Individual Ready Reserve (IRR), the Standby Reserve, and the Retired Reserve. The HRC commander supports the Deputy Chief of Staff, G–1 in the management of all military personnel serving on active duty or retired and supports the Director, Army National Guard and the Chief, Army Reserve in

their management of the Selected Reserve. The HRC rating chain will incorporate the Deputy Chief of Staff, G–1; Director, Army National Guard; and Chief, Army Reserve accordingly. The Commander, HRC responsibilities include—

a. Developing, integrating, and managing human resource information systems.

b. Analyzing strategic goals, missions, force structure demographics, employment trends, and workforce shortfalls to support Headquarters, Department of the Army strategic workforce planning.

c. Analyzing enlisted accessions needs and management and coordination of officer accessions for Active Army and Reserve components.

d. Assigning soldiers based on requirements and priorities; management of the Trainees, Transients, Holdees & Students (TTHS) account; and validation of manning requirements for Active Army and Reserve components.

e. Coordinating and scheduling of career training opportunities; support of individual and institutional training, self- and leader development, and education and support programs for Active Army and Reserve components.

f. Assessing, monitoring, evaluating, and responding to deployment/redeployment requirements; conducting mobilization activities; and processing demobilization actions for Active Army and Reserve components, to include the Army civilian workforce and contractor personnel as appropriate.

g. Ensuring compliance with special pay/pay program guidelines; administering and providing counseling on benefits, entitlements, and incentives for Active Army and Reserve components; and teaming with the Army National Guard for Title 10/32 Active Guard/Reserve compensation processes.

h. Ensuring standard and quality support and services to soldiers, civilian employees, retirees, family members, and veterans; conducting boards; and managing records, awards and decorations, and the Army Personnel Testing program.

i. Transitioning of military among Active Army and Reserve components and to nonmilitary related civilian status (retirement). Includes administration of the Army Career and Alumni Program, intra- and intercomponent transfers, and separation actions.

j. Collecting, analyzing, and reporting of Army personnel statistics and demographics.

k. Providing policy and operational oversight of the Army's casualty and memorial affairs operations.

l. Fulfilling life-cycle management in keeping with objectives and day-to-day operational requirements of the Army Chief of Staff and Secretary of the Army and fulfilling life-cycle management of the Army Reserve and Active Guard/Reserve force in keeping with objectives, directives, and day-to-day operational requirements of the Chief, Army Reserve.

m. Providing integrated personnel systems and processes for all components (Active Army, Reserve Component, and Department of the Army civilian) to the maximum extent possible.

Teaming with the Director, Army National Guard of the United States, and the Director, Civilian Human Resources Agency (CHRA) accordingly.

n. Initiating and processing involuntary separation actions for soldiers serving in the Individual Mobilization Augmentee (IMA) Program or assigned to the Individual Ready Reserve (IRR), the Standby Reserve, or the Retired Reserve.

o. Ensuring the health and medical readiness of the IRR and IMA populations. This includes the performance of medical fitness review functions; support of medical entitlements programs; management of the human immunodeficiency virus (HIV) program; and advocacy of Reserve medical policy with Headquarters, Department of the Army.

p. Overseeing and ensuring the management and direction of the Records Management and Declassification Agency to support the maintenance of official military personnel records and information and the Freedom of Information Act Program.
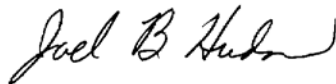
7. All resources currently programmed to U.S. Total Army Personnel Command and U.S. Army Reserve Personnel Command will be allocated to the USA HRC. These resources are defined as all requirements, authorizations, work years, military and civilian personnel, and administrative support staff and related dollars, as well as other resources (that is, contracts, temporary duty, pay, equipment, communications and automation support, current physical space, facilities, fund transfers, operation and maintenance, or other categories of financial resources).

[DAPE]

By order of the Secretary of the Army:

PETER J. SCHOOMAKER
General, United States Army
Chief of Staff

Official:

JOEL B. HUDSON
Administrative Assistant to the
Secretary of the Army

DISTRIBUTION: This publication is available in electronic media only and is intended for Active Army, the Army National Guard of the United States, and the U.S. Army Reserve.